

Touch Typing In 10 Hours Spend A Few Hours Now And Gain A Valuable Skills For Life

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Touch Typing In 10 Hours

Just think how much time you will save in your working day - and you will be able to concentrate on the content rather than finding the correct letters. Touch Type in Ten Hours contains easy-to-use lessons divided into manageable one hour blocks, and there are plenty of exercises to consolidate what you have learned.

Touch Typing in Ten Hours: 3rd edition: Dobson, Ann ...

Learning to touch type with this method takes only 10 hours. You will reap the benefits for a lifetime, whether you are using a keyboard at work or at home. The easy-to-use lessons are provided into manageable one-hour blocks and there are plenty of exercises to consolidate what you have learned.

Amazon.com: Touch Typing in 10 hours: Spend a few hours ...

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Touch Typing in Ten Hours by Ann Dobson - Goodreads

Touch Type in Ten Hours contains easy-to-use lessons divided into manageable one hour blocks, and there are plenty of exercises to consolidate what you have learned. There is also a reference guide giving useful 'tips of the trade'. This new edition goes on to show you how to use Microsoft Word 2007 to best advantage.

Touch Typing in Ten Hours, 3rd Edition : Ann Dobson ...

Touch Typing in Ten Hours by Ann Dobson, 9781845281694, available at Book Depository with free delivery worldwide.

Touch Typing in Ten Hours : Ann Dobson : 9781845281694

Touch Typing in 10 hours: Spend a few hours now and gain a valuable skills for life Gerard Strong. 3.7 out of 5 stars 31. Paperback. £6.99. Typing for Beginners: A Basic Typing Handbook Using the Self-Teaching, Learn-at-Your-Own-Speed Methods of One of New York's Most Successful Business Schools (Practical Handbook (Perigee Book))

Touch Typing in Ten Hours: 3rd edition: Amazon.co.uk ...

The layout is clear, each hour progresses clearly from the previous one, and you can repeat the hour's lesson two or three times until you have perfected it, so that it can be a 20-hour course, or a 30-hour course etc. I did a 10-day course, 3 hours a day, many years ago, at the end of which I could touch-type at 35 words a minute.

Touch Typing in Ten Hours: Includes How to Use the ...

At 10 hour mark I was touch typing faster than with the old method (over 59 WPM). At 20 hours, typing speed was 80 WPM. I think it is not a big time investment especially for people who still type...

Touch Typing: how long does it take to reach 100 WPM? | by ...

Touch Type in Ten Hours contains easy-to-use lessons divided into manageable one hour blocks, and there are plenty of exercises to consolidate what you have learned. There is also a reference guide giving useful 'tips of the trade'. This new edition goes on to show you how to use Microsoft Word 2007 to best advantage.

9781845283407: Touch Typing in Ten Hours: 3rd edition ...

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Learn Touch Typing Free - TypingClub

Touch Typing in Ten Hours: 3rd edition | Dobson, Ann | ISBN: 9781845283407 | Kostenloser Versand für alle Bücher mit Versand und Verkauf duch Amazon.

Touch Typing in Ten Hours: 3rd edition - Dobson, Ann ...

'When you've learned how to touch type a 3000 word report will take you less than 1 hour to type!' With this book you can learn to 'touch type' in ten hours at a fraction of the cost of a course. It will also take you less time than the average course and, best of all, you can learn in your own home or office.

Touch Typing in Ten Hours: How to Use the Essentials of ...

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